



Community Achievement Center Facility Rental

Event Package

Includes: Main Ballroom (8 hours), catering kitchen, two (2) changing rooms, set-up and breakdown, tables (16-72" rounds /14- 8' square) and cleaning **\$2,000.00**

Main Ballroom

4 Hour Minimum* **\$700.00**
(tables, chairs, catering kitchen included)

Main Ballroom: Flat Rate of 8 Hour Usage

(tables, chairs, catering kitchen included) **\$1,300.00**

Security Deposit

• Main Ballroom **\$300.00**

Deposits are separate and in addition to rental fees

Classrooms (Lower Level)

3 hour minimum **\$75.00 per hour**

Security Deposit

• Classrooms **\$150.00**

Deposits are separate and in addition to rental fees

Board Room

\$100.00 per hour

Set-up / Breakdown

(Provided by CAC staff) **\$150.00**

Cleaning Fee

Charged if facility is not returned to original condition **\$300.00**

Alcohol Permit (5 day lead time) **\$75.00**

Police Officer (Sworn/Uniformed DeKalb County) **\$35.00 per hour**

Projector Rental **\$100.00**

* Additional Rental Hours **\$150.00**

Deposits are refundable contingent upon conditions outlined per facilities rental agreement.

Revised 11/2018