



Community Achievement Center Facility Rental

Event Package

Includes: Main Ballroom (8 hours), catering kitchen, two (2) changing rooms, set-up and breakdown, tables (16-72" rounds /14- 8' square), and Chiavari Chairs. **\$2,500.00**

Main Ballroom: Flat Rate of 8 Hour Usage

(tables, chairs, catering kitchen included) **\$1,500.00**

Main Ballroom:

4 Hour Minimum* **\$1,000.00**
(tables, chairs, catering kitchen included)

Security Deposit (Deposits are separate and in addition to the rental fees)

•Main Ballroom **\$300.00**

Classrooms (Lower Level)

3 hour minimum **\$75.00 per hour**

Security Deposit (Deposits are separate and in addition to the rental fees)

• Classrooms **\$150.00**

Board Room

\$100.00 per hour

Set-up / Breakdown

(Provided by CAC staff) **\$150.00**

Cleaning Fee

Charged if facility is not returned to original condition **\$300.00**

Chiavari Chair Rental (silver) with cushion (min. 50)
*(**Set-up/Breakdown Required)* **\$6.00/ea.**

Alcohol Permit (5-day lead time) **\$75.00**

Police Officer (Sworn/Uniformed DeKalb County) ***Rate negotiated with officer**

Projector Rental **\$100.00**

*Additional Rental Hours **\$150.00 per hour**

Deposits are refundable contingent upon conditions outlined per facilities rental agreement.